



Humane Society of Central Illinois

423 Kays Drive, Normal, IL 61761-1958

(309)451-1000

Foster Care Provider Contract and Guidelines

It is the Society's intention to place certain animals into foster care for a limited time and/or for specific purposes.

Animals eligible for foster care will be identified as listed below:

- The animal has arrived at the Humane Society of Central Illinois (herein referred to as HSCI) timid, frightened or with unacceptable behavior and is in need of socialization, training and one-on-one attention.
- The animal has arrived at HSCI in a state of compromised health, advanced age, pregnancy, or with young needing special attention.

Foster families will be evaluated on their ability to meet the animal's identified need. It is not the responsibility of the foster family to be involved in the evaluation process or find a permanent home for the animal. If the foster family knows of an individual interested in the animal, they must refer the individual to the HSCI to participate in the adoption process.

1. Only altered or to be altered pets and those with all vaccinations (or those to be vaccinated based on age and health), including rabies are to enter into foster care.
2. No animals are to be bred or allowed to breed. This would result in the HSCI reclaiming the animal.
3. All animals are to be kept current on vaccines and other necessary medical needs as recommended by HSCI staff and the animal's veterinarian.
4. If a medical emergency arises the foster family agrees to contact their veterinarian for care immediately. The foster family agrees to have contact information readily available should any emergencies occur after hours. The foster family will be responsible for any medical costs associated with said emergency and ongoing medical care. All emergency care/treatment is to be reported to HSCI staff at the foster family's earliest convenience.
5. All members of the foster family agree to exercise due and reasonable care of said pet. The pet is to be fed and watered properly and regularly and is to be housed in clean, safe quarters. The pet is to be kept in a manner so as not to endanger itself or any other animal or person.

6. Foster family agrees to keep fostered pets on Hill's Science Diet feeding program in conjunction with HSCI policies.
7. Proper restraint is to be provided and maintained to insure the pet stays on the foster family's property. Animals fostered from HSCI are intended to be part of the family. Cats are to be kept indoors only and dogs are not to be chained/tethered outside unsupervised.
8. Any damages by the animal in foster care to other people's property or person(s) will be the sole responsibility of the foster care family. HSCI will not be held responsible for any damage or injuries while the animal is placed in foster care. Therefore, the foster family is responsible for providing evidence of both medical and homeowner's liability insurance to HSCI.
9. All members of the foster family (if reasonably possible) agree to foster care training and ongoing foster care education provided by HSCI. Inability to attend required training will result in the animal being returned to HSCI care. Additionally, foster families, as part of their training, are required to volunteer time at the shelter. HSCI staff will assist in assigning volunteer time and activities.
10. The foster family agrees to a home site visit prior to the animal being placed and intermittent visits for the duration of the foster care placement. Intermittent visits may or may not be scheduled.
11. The foster family agrees to participate in phone conversations with HSCI staff regarding the animal's progress at any time.
12. The foster family agrees to cooperate with HSCI's efforts to place the animal in a "Forever Home." This may include, but is not limited to:
 - a. Transporting the animal to the HSCI to visit with prospective adopters. This would be conducted by appointment, giving the foster family a minimum of 2 days' notice while making every effort to accommodate the foster family's availability.
 - b. Transporting the animal to the HSCI for photographing or other media exposure. The same availability accommodations would be made as stated above.
 - c. Transporting the animal to the HSCI for spay and neuter services and any additional veterinary evaluations.
 - d. Once the animal is adopted, the foster family agrees to deliver the animal to the HSCI within 48 hours of notification.
13. HSCI reserves the right to reclaim the said animal if it is found at large or is not in compliance with the HSCI's Foster Care Provider Contract and Guidelines.

14. The fostering agreement may be terminated at any time by HSCI or fosterer. If the agreement is terminated, the animal will be returned to the HSCI in a timely manner, not to exceed 72 hours. HSCI reserves the right to terminate the agreement with or without cause.
15. Issuance of this foster agreement does not grant said foster home 'kennel status' for the animal in care, therefore requiring the household to remain within local ordinances for maximum number of animals allowed per home.
16. Fosterer agrees to pay legal or other fees as needed in the event that HSCI must reclaim animal due to foster's failure to comply with this contract. This may include, but is not limited to, wages for HSCI representative's time, travel expenses, lawyer's fee, etc.
17. The Fosterer agrees to provide HSCI with a contact number and notify HSCI if the contact number changes. We must be able to contact foster parents to best serve the animal in foster care.
18. The Fosterer agrees that signing this contract binds him or her into ownership of the animal for the duration of foster care, and all legal responsibilities of animal ownership, until the animal is reclaimed by HSCI or adopted through HSCI.
19. After a reasonable amount of time, an animal that has not been determined "special needs" by the staff of the Humane Society of Central Illinois will become either adoptable by the foster family or returned to the facility in order to promote the animal for adoption.
20. No medical procedures, vaccinations, or medications will be paid for by the Humane Society of Central Illinois without written permission from the staff. If the fosterer lives in an area that is not easily accessible for written permission, the permission slip may be faxed to the veterinarian for verification. If this is not done, HSCI will not pay the veterinary bills for the animal in foster care and the fosterer will be held solely responsible for any payments that are incurred.
21. Although the Humane Society of Central Illinois may be the main contact for the veterinarian's office for the animal being fostered, the vet should also have secondary contact information for the foster family that can be accessed by the HSCI staff at any time.
22. The Foster Care Provider Contract and Guidelines supersedes all previous foster agreements, effective immediately.
23. The Foster family agrees to pay a once-a-year fee, at the current rate, with the Department of Agriculture for foster licensing.

By signing this contract, I am indicating that I have read this contract in its entirety and agree to comply with the guidelines set forth.

Fosterer's signature: _____

Address: _____

Phone (both work & home): _____

Veterinarian & Phone: _____

HSCI Shelter or Foster Program Manager's signature:

_____ **Date:** _____